



MIYOSHI KASEI, INC.  
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April 17, 2020

Miyoshi Kasei, Inc.

Subject: Request regarding orders to minimize risk of COVID-19

Dear Valued Customers,

First of all, we thank you for your continuous support. Currently, all of our employees of the headquarters in Tokyo work from home. In addition to that, we decided to shift more members also at the Iwatsuki plant (Saitama city), to working from home as much as possible under the government's declared State of Emergency condition.

We would appreciate your kind understanding and patience for our following requests regarding order procedures during this difficult situation.

If you have any questions or concerns, please do not hesitate to ask your contacts for order entry.

**Request for Your Orders**

**Period:** While the State of Emergency declaration continued

**Order confirmation:**

It may take longer than usual to respond order confirmation and ETD.

**Lead time:**

It needs longer lead time than usual for production and delivery.

**Order amendment or cancellation:**

It could be difficult to accept order amendment and cancellation.

Sincerely,

Takashi Sako  
Corporate Officer  
Miyoshi Kasei Inc.

